

TRINITY UMC CHILDREN & YOUTH MINISTRY MEDICATIONS POLICY AND FORM

As servants of Jesus Christ, the adult leaders of our Children & Youth Ministries take very seriously the care and protection of the children and youth in our charge. In order to ensure the safety of everyone in our ministry, we have adopted the following policy regarding medications. Please speak with the Children or Youth Directors if these guidelines need to be modified to ensure the safety of your children and/or youth.

- One adult volunteer will be designated to hold and distribute medicines at each Children or Youth Ministry overnight event.
- **All** medications (prescription or over the counter) must be given to the adult volunteer or the ministry director along with this form completed for each medication. Except for emergency inhalers, students should have *no medicines with them*. (This form must still be filled out for emergency inhalers.)
- **Guidelines for medicines:** All medicines should be stored in their *original container* and in any case must be clearly labeled with the youth's name and prescription information. In order to minimize the risk of loss whenever possible, extra medication should *not* be sent. (Keep extra pills at home.)

Name of Student: _____

Name of Medicine: _____

Dosage instructions (e.g. how much, how often, when): _____

Does this medicine need special care (e.g. refrigeration)? If so what?: _____

Prescribing Doctors Name and Phone Number (if prescription): _____

What condition is this medicine for? _____

Are there any side effects of this medicine that we need to be aware of? _____

------(Below this line for ministry personnel)-----

When to take:	Thursday	Friday
Before Breakfast		
After Breakfast		
Before Lunch		
After Lunch		
Before Dinner		
After Dinner		
Before Bed		