

Trinity United Methodist Church

Budget Request Form

Budget Year _____

MINISTRY TEAM: _____

BUDGET PREPARER: _____

Contact Information: _____

Budget Item Description	Category "A" Amount	Category "B" Amount	Category "C" Amount	Total Amount
1.				
2.				

Trinity United Methodist Church

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Budget Item Description	Category "A" Amount	Category "B" Amount	Category "C" Amount	Total Amount
3.				
4.				
5.				
TOTAL OF ALL BUDGET ITEMS				

Explanation of Categories-

A = critical to meet ministry team objectives – mandatory – program could not succeed. Examples- Salaries, organ maintenance, utilities, loan payments

B = minimum needed to meet ministry team objectives

C = would contribute to the ministry team objectives but not critical if money is not available